



HMFA

Date:

April 13, 2010

To:

HMFA Property Owners,
Managing Agents & MF WAP Applicants

Cc:

Division of Property Management

From:

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NJHMFA Green Homes Office

Subject:

Multifamily Weatherization Assistance Program (MF WAP)
ADDENDUM to PART I of the APPLICATION

Lori Grifa
Acting Chairman

Marge Della Vecchia
Executive Director

Several people have raised excellent questions since the application was released. In an effort to clarify these points, we are issuing this addendum to the Part I Application.

The application itself will not change, and applications that have already been received may still be acceptable.

1. The HUD Lists (and USDA list) are **not** exclusive. If you **are** on the list you will **not** have to provide further proof of the residents income eligibility for the Part I application. If you **are not** on the list, *this does not mean the property is ineligible*. It only means that you will need to provide **proof** that 66% of the units are income eligible.
2. Income Eligibility can be proven in one of four ways (or in combination). This is an expansion of the ways in which you can demonstrate that your property meets the program's income requirement (from: 10 CFR 440 22 – see program guidelines).
 - a. Inclusion on the HUD (or USDA) List from the DOE Website
 - b. Deed restriction (or mortgage document) on the property that aligns with the income eligibility requirements of Weatherization (66% of units at or below 200% of the Federal Poverty Level)
 - c. Most recent year's Income Recertifications for all occupied apartments
 - d. For federally subsidized Section 8 or 236 properties, income certifications on the property's TRACS report (e.g. "tenant baseline report") as long as gross income and family size are included.
3. **Only the Part I application** is due on April 23, 2010 (at 2pm). Part II application does not need to be filled out until you have received your Notice of Eligibility (early May).

We hope this answers questions and encourages all eligible properties to apply. If you have any questions about the application, please contact me via email: gnathanson@njhmfa.state.nj.us or call: (609) 278-7370.

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